



Request for Quote

Marion County Housing Authority (MCHA) is requesting quotes for the following project:

Project # (25-058)

Scope of Work:

MCHA is requesting quotes for roof replacement and gutter replacement at the identified locations:
MCHA encourages all MWBE & Section 3 contractors to apply

Centralia: 629-633 Jackson Roof replacement

- Remove all existing layers of shingles.
- Replace any damaged decking.
- Remove the Roof Turbines and repair Decking.
- Save the Roof Turbines, We will reuse them elsewhere.
- Ridge Vent – Remove and replace with new.
- All mechanical flashing boots– remove and replace with new.
- Install new felt barrer.
- Contractor to use ice shield and starter strip.
- Contractor to use manufactured hip and ridge cap shingles (not cut from 3 tab shingles).
- Any fascia installed is to extend under the drip edge.
- Contractor to use at least four nails per shingle (HUD requirement).
- Contractor to use 2 1/2" roofing nails on ridge vent.
- Price per linear foot to replace soffit when needed.
- Verify that soffit vents into attic.
- Contractor to check all flu pipes(at the completion of each day) in both apartments, at the furnace and water heater to ensure correct alignment (where applicable).

Centralia: 629-633 Jackson: Gutters and Fascia repair(SouthEast corner).

- Contractor to provide pricing for acceptable finished guttering work that meets the following criteria:
- Buildings to have 5" seamless gutters with at least 4" downspouts.
- Use two straps (per standard recommendation) per downspout. Straps can be wrap around or side mount but should have a factory finished edge (no sharp, unfinished edges from trimming).
- Downspouts are to be four inches with elbows at the bottom to divert water away from the building.
- Downspout length with elbow is to extend to within four inches of grade level and must be plumb.
- For buildings that have downspout drain lines, the downspout will have to be attached to the drain pipe with a correct size transition and as close to ground level as possible (some drain pipes may need to be cut to lower height).

- Gutter should be installed behind drip edge.
- **Gutters exceeding 40 feet in length should be divided into equal sections with an expansion joint. Both ends must be capped, leaving a ¼-inch gap between the top edges of the end caps. To channel rainwater efficiently, fasten a small piece of white aluminum over the gap, directing flow into either gutter.**
- Examine the fascia material to make sure it extends up under the drip edge. If it doesn't and there is bare wood exposed, we then need to discuss options on repairing and replacing. One option would be to use flashing material and slide it under the drip edge while overlapping the fascia material.
- Hangers should be installed and secured with no more than 3' between hangers.
- Gutters, downspouts, straps and drain line transition pieces all to be white in color.
- Gutters should extend ½" to ¾" beyond the shingles at the end of every gutter run.
- Gutter guards should be quoted as an additional option.
- Haul off all debris.
- Work must be complete by 8/18/2025, weather permitting.

Quotes must be received no later than 4:00 pm on 7/21/2025 .

General Requirements and Information

- All contractors must adhere to the Davis-Bacon and Related Acts. For information, please visit their website at <https://www.dol.gov/whd/govcontracts/dbra.htm>. Contractors will be required to submit certified payroll reports before issuance of payment. For larger projects, certified payroll reports may be required on a more frequent basis.
- All quotes should be accompanied by a current Certificate of Insurance (general liability and workers compensation).
- All quotes should be accompanied by a copy of any applicable license(s) pertaining to the Scope of Work listed above.
- All quotes must be received by the date/time mentioned above in order to be considered. Quotes can be delivered via e-mail to aclifton@mchahomes.org or hand delivered to MCHA at 719 E Howard, Centralia, IL.
- Please reference the Project # 25-058 when submitting a quote.
- For questions regarding the Scope of Work, please contact Kenneth Shelton at kshelton@mchahomes.org.
- For questions regarding the General Requirements and Information, please contact Kelly Tinsley at aclifton@mchahomes.org.